



Solar Fiesta 2008



Exhibitor Information

Thank you for participating in Solar Fiesta on 9/20 and 9/21! We look forward to seeing you! Even if you're a veteran of the Fiesta, *please read* all the information below. Thank you!

Mary McArthur, 2008 Solar Fiesta Manager
home/office: 505-281-0471, cell during the Fiesta: 505-239-9248, marymac@hubwest.com

1. Check-In

All exhibitors check in at the Exhibitor Gate, west of the Outdoor Exhibit Area (parking lot). Sign in and pick up name tags for each of your exhibitors; they are your access passes to the exhibit areas. *Please sign-in daily.*

From check-in, you will be directed or escorted to your site.

Each for-profit booth rental includes one all-access pass (sticker for a name tag) and a single workshop pass. Unless otherwise arranged, each booth rental includes one table (6' ft tables for indoor booths and 8' tables for outdoor booths) and two chairs.

2. Booth Setup

We suggest *all exhibitors* bring a cover for their tables. The tables we have rented have been outdoors and are expected to be as weathered as last year's.

We recommend *outdoor exhibitors* bring a shade/rain structure with weights (10'x10' is great) and sunscreen.

We ask *indoor exhibitors* to bring a carpet to help deaden the sound in the cafeteria and for more comfortable standing.

3. Site and Parking

a. Location

Highland High School (HHS) is located southwest of Central and San Mateo in Albuquerque. HHS is accessible from both I-40 and I-25. From the Big I (the intersection of I-25 and I-40):

- 1) Go south on I-25 and take the Lead/Coal exit. Turn east on Coal. Go about 3 miles to the light at Washington (Coal becomes Zuni). Turn left onto Washington and right onto Coal.
- 2) Go east on I-40 and take the San Mateo Blvd Exit (the second exit). Turn south. Go about 2 miles to the light at Central.
 - a) If you go straight, take the next right onto Silver and then left on Monroe to the front (north) of the school.
 - b) If you turn right, take a left at Monroe and drive straight to the front of the school.

b. The Outdoor Exhibit Area is at the front of the school (north side of main building). The Exhibitor Gate is on the west side of the parking lot, accessible from Jefferson St.

- c. The Indoor Exhibit Area (the Cafeteria) has two ramp entrances. One ramp is to the right of the main entrance to the school; it has a hairpin turn. Another ramp is south of the Cafeteria and has a straight shot into the Cafeteria. It is accessible from south of the Exhibitor Gate off of Jefferson. A volunteer will direct you.
- d. Break Room
Highland's Teachers Lounge, south and a little west of the Cafeteria, will be available for volunteers, exhibitors and speakers. Get out of the sun and get off your feet for a while.

4. Hours of Access and Events

| | | |
|----------------|----------|--------------------------------|
| Friday, 9/19 | 4pm-9pm | Setup |
| Saturday, 9/20 | 7am-10am | Setup |
| | 9:30am | The free workshop begins |
| | 10am-5pm | Solar Fiesta exhibits are open |
| | 6:30pm | Social hour somewhere? |
| Sunday, 9/21 | 8am-10am | Setup |
| | 9:30am | The free workshop begins |
| | 10am-5pm | Solar Fiesta exhibits are open |
| | 5pm-7pm | Takedown |

5. General Information

- a. We appreciate *only pets trained to assist handicapped individuals* be brought to the Fiesta.
- b. *Food and drink* will be available from several concessions.
Note: Bottled water will not be sold or given away at the Solar Fiesta. Water fountains, vending machines and other drinks will be available. Bring your own cup or bottle to fill or buy one of our water bottles.
- c. *General parking* is on the east side of the Solar Fiesta grounds.
- d. *Handicapped parking* is available, east of and close to the Main Gate.
- e. *Recycling barrels* will be available near trash cans. Please dispose of trash and recyclables properly.
- f. *Mark all your equipment.* No one plans to leave anything behind, but it happens.
- g. *Security* will be on-site overnight Friday and Saturday.

6. Leaving the Fiesta

- a. All exhibitors - please fill out your Exhibitor Evaluation (enclosed) and leave it at the Exhibitor or Main Gate. We appreciate hearing what we did right and how we can improve.
- b. We recycle name tag holders. Please deposit yours at one of the gates when you leave.
- c. If you received your Solar Fiesta Guide in the mail, please bring it with you. If you are finished with it at the end of the Fiesta, recycle it, too.

7. Hotel Accommodations

MCM Eleganté, 2020 Menaul Blvd NE (near the Big I), Albuquerque, offers to Solar Fiesta-goers single and double occupancy rooms for \$79. Mention the Solar Fiesta when you call. 505-884-2511 or 866-650-8900

Thank you for making this year's Solar Fiesta the best yet!