



New Mexico Solar Energy Association

Volunteer Information Sheet



Thank you for your interest in volunteering for NMSEA and for Solar Fiesta 2006!
We appreciate and rely on volunteer help.

To support NMSEA, please complete this questionnaire and send to: NMSEA, 1009 Bradbury SE #35, Albuquerque, NM 87106.
If you have any questions, please call the NMSEA office at (505)246-0400/(888)886-6765. Thank you!

Please print clearly and include all requested information:

Name: _____ E-mail: _____

Address: _____

Daytime Phone: _____ Nighttime Phone: _____

Yearround Assistance

- Handle literature at events, monthly meetings
- Set up a NMSEA table at various events
- Website updates
- Database entry
- Mailings (bulk and individual)
- SunPaper (NMSEA newsletter)
- Phone calling
- Set up a library system for our books, CDs, videos and other items
- Graphic design
- Before Fiesta prep
 - Office support (calls, e-mails, database entry, mailings)
 - Assist coordinators
 - Kids' booth - Plan scavenger hunt; plan other activities

Solar Fiesta Weekend

- Solar Fiesta assistance, September 22-24
- Set up on Friday, Sept 22, 3pm-7pm
- Saturday and Sunday, Sept 23-24
 - Gates - admission, tickets
 - Stage
 - Kids Area
 - Workshops
 - AV
 - Proctor
 - Solar Oven
 - NMSEA Booth
 - Silent Auction or Raffle
 - General support, gofer
- Take down on Sunday, Sept 24, 4pm-7pm

Yearround dates & times you are available: _____

Solar Fiesta dates & times you are available:

9/22 - Friday Aft. (3-7 pm Set up) _____

9/23 - Saturday (9am-6pm) _____

9/24 - Sunday (9am-7pm) _____

NMSEA will schedule your volunteer times from this form. Please be specific about dates & times!
You will be contacted for your choice of scheduled times and duties.

Please indicate # of Fiesta posters we can send you to post in conspicuous locations: _____